# VISITBRITAIN/VISITENGLAND NEW SUPPLIER REQUEST FORM

OVERSEAS OFFICE REQUESTING NEW SUPPLIER: *(overseas use only)*

 SUPPLIER NAME:

 ADDRESS:

POST CODE: CURRENCY:

TELEPHONE NO: MOBILE NO:

CONTACT NAME:

E-MAIL ADDRESS:

IS YOUR ORGANISATION A SMALL AND MEDIUM

SIZED ENTERPRISE?

*For more information, or to verify if your organisation is YES or NO*

*an SME, please use the following link: (Delete as applicable)* <https://ec.europa.eu/growth/smes/sme-definition_en>

PLEASE RECORD YOUR COMPANY **DUNS** NUMBER

(Data Universal Numbering System)

REQUESTED BY: DATE:

 *(Full Name)*

### **FOR FINANCE USE ONLY**

SUPPLIER NUMBER: BANK DETAILS REQUESTED: YES / NO

CREDIT TERMS: SUPPLIER SET UP BY:

DATE SET UP ON U4F: USER INFORMED: YES / NO